

MOSSFIELD PRIMARY SCHOOL

Mossfield Road
Pendlebury
Manchester
M27 6EH

Headteacher: Mrs J. Plant
Website: <http://www.mossfieldps.salford.sch.uk>

Deputy Head: Mrs M. Reaper
Telephone No: 0161 921 2160

3rd September 2024

Dear Parents/Carers,

Welcome back to the new school year!

We hope your child/children have settled well into their new class.



New Headteacher Welcome

I am delighted to write to you as the new Headteacher of Mossfield Primary School. I feel extremely honoured and privileged to have been chosen to build upon the success the school has already achieved under the superb leadership of Mrs Reaper and Mr Magee.

I have worked in education for over 20 years. I have experience as a teaching assistant, teacher, team leader, and for the last 12 years, deputy Headteacher in Salford and Trafford. I am married with two grown up daughters, my eldest daughter is a social worker and my younger daughter is at University studying English Literature and Theatre. In my spare time I enjoy running, walking the dog and all sorts of crafts.

The needs of the children are always paramount in the life and decision making within a school. I strongly believe in providing the children with exciting, creative and meaningful learning experiences to help them grow to fulfil their potential. I feel it is crucial to involve parents and carers, Governors and the local community in this special journey.

You can be assured as Headteacher; I will strive to create the best education for your child as part of our school family. Please do introduce yourself to me in and around school. I look forward to working with you all in the future.

Teaching Arrangements Reminder

Please see below for a reminder of this years teaching arrangements:

Current classes and teachers	New classes and teachers from Sept 2024-2025
Nursery - Miss Mannin	Reception G - Mrs Greenhalgh
Reception G - Miss Greenhalgh	1C - Miss Craven
Year 1C - Miss Craven	2W - Miss Wild
Year 1F - Mrs Fox	2F - Miss Flavell
Year 2F - Miss Flavell	3M - Mrs Mundy
Year 2W - Miss Wild	3P - Mrs Pennington
Year 3P - Mrs Pennington	4L - Mr Laycock
Year 3M - Mrs Mundy	4C - Mrs Clark
Year 4C - Mrs Clark	5N - Miss Naylor

Year 4L - Mr Laycock	5W - Miss Whitfield
Year 5N - Miss Naylor	6E - Mrs Edwards
Year 5W - Miss Whitfield	6W - Mr Winnick

Data Forms 2024

At the start of every new school year, we require that you update your child's information for our record keeping systems.

This information is extremely important. We ask that you list a minimum of two emergency contacts in case your child is unwell or suffers an injury and any medical and allergy information. Most importantly, we must have an up-to-date mobile telephone number so we are able to contact you via our messaging service.

The form asks you to specify if your child will be on packed lunch or school dinners, to avoid kitchen number discrepancies we must ask you to give two school weeks' notice to the office if your child would like to change.

It is imperative that we receive these completed forms from you before Friday 20th September 2024. Parents and carers who have not done so will be contacted by telephone, as it is vital that we hold up-to-date emergency information on file.

Can we please ask that all parts of the form are fully completed including the last two pages, to avoid us having to send these forms back home again.

The form is attached to the back of this letter

Flu Immunisation 2024

As you will be aware each year Mossfield offer the opportunity for pupils to have their nasal flu vaccine done at school.

All pupils in **Reception to Year 6** are eligible to have the flu nasal spray.

The programme helps protect children against the flu which can be a very unpleasant illness leading to other complications. The flu vaccine also helps prevent the spread of the flu virus to the wider community such as other family members.

The vaccine is a nasal spray (up the nose) that is a quick and painless process.

Intrahealth nurses who work with the NHS will be coming in to school **on Thursday 14th November 2024** to deliver the vaccine.

This can only be given to pupils where a parent/carer has fully completed the electronic consent form.

We will be in contact shortly with further information on how to consent.

KidsKapers

We would like to remind all our parents/carers that KidsKapers before and after school club is fully re-open and running daily (term time only) 7.30am - 8.55am then 3:00pm until 5.45pm.

We are delighted to inform you that there is availability should you wish to book your child a place.

Childcare fees: (this includes a breakfast or tea snack)

Breakfast Club: £5.00 per morning or £23 for all 5 mornings

After School Club: £10.00 per night or £48 for all 5 nights

KidsKapers also run a holiday club during the school holidays, this run daily during every holiday apart from the 2 week Christmas break.

Holiday Club fees:

Full day - 7.30am until 5:45pm - £22.00

Half day - 7:30am until 1:00pm OR 1:00pm - 5:45pm - £13.00

5 full days - £105.00

Breakfast and/or tea will be provided in the above cost; pupils must bring a packed lunch for dinner time.

If you would like more information, please contact the school office or visit our website.

Individual Pupil Photograph

I am pleased to inform you that pupil individual and sibling photographs are being taken this year by John Hunt Photography. These will take place on **Wednesday 9th October 2024**. Children will go to the hall in their class groups to have their photograph taken one by one.

Please note: this year will be different from previous years, if you wish to have family/sibling photos taken of your children the main school hall will be open from 8.15am on Wednesday morning.

No family/sibling photo's will be taken during the school day.

Please could all children come to school in full and correct uniform including jumper/cardigan.

Shortly after the photos have been taken, a proof will be sent home with your child, you will then be able to place an order for the photographs by returning the proof and money to school with your child.

Nut Allergy - Reminder - KS2 Pupils Only

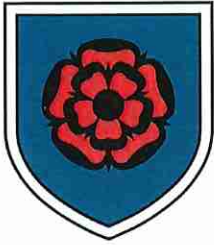
We have a pupil attending school (KS2) who has some severe allergies; one of which is a very severe airborne nut allergy.

We must therefore kindly request that you do not allow your child to bring to school any foods containing nuts of any kind. This includes but is not limited to, foods such as **peanut butter on sandwiches, chocolates containing peanuts and cereal bars and granola bars containing nuts**. This is the case for items in packed lunches, morning snacks and afterschool snacks.

Many thanks for your co-operation on this matter.

Yours sincerely,

Mrs J. Plant
Headteacher



Mossfield Primary School

Pupil Information Form

Please complete all 4 pages of this document.

Surname:				Legal Surname:	
Forename:				Middle name:	
Chosen name:				Gender:	
Date of Birth:		Year:		Reg Group:	
Address:					
Post Code:				Main Telephone:	
Main Email					
Previous School					

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency. Place them in the order that you wish for them to be contacted in an emergency.

Priority 1	Name:	Home Address:	Mobile Number:
	Relationship to child:		
	Parental Responsibility Yes or No		Work Number:
			Email:
Priority 2	Name:	Home Address:	Mobile Number:
	Relationship to child:		
	Parental Responsibility Yes or No		Work Number:
			Email:
Priority 3	Name:	Home Address:	Mobile Number:
	Relationship to child:		
			Work Number:

Medical Information

Name of GP		GP Telephone	
Address of GP			
Medical Conditions / allergies (please give details; continue on a separate sheet if necessary)			

Dietary Information

Please indicate which school meal arrangements your child will have listing any allergies and/or dietary requirements.

School Meal (Paid)		Universal Infant Free Meal (Rec-Y2 only)	
Free School Meals		Packed Lunch from Home	
Dietary intolerances / allergies (i.e. Halal / Vegetarian) Please note – if your child has intolerances/allergies, we will require a doctor’s note. <i>This section is not for pupil’s dietary preference.</i>			

Travel arrangements

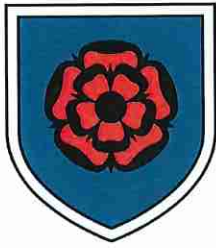
Walk		Car		Bus	
Car Share		Other (please give details)			

Ethnicity

Ethnicity		Religion	
Home Language		First Language	
Nationality		Country of Birth	

Signed..... Parent / Carer

Print..... Date.....



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Annual Parental Consent Form School Year September 2024 - July 2025

I am willing to allow my child..... Class.....
to take part in activities away from the school base during the school year and for the teacher in charge or the Headteacher to sign on my behalf any forms of consent required by the hospital authorities in the event of my child being taken ill or injured during the course of the trip. This is to the extent of any treatment, surgical operation or serum injection becoming necessary. This is provided that the delay required to obtain my own signature might be considered likely in the opinion of a doctor or surgeon to endanger my child's health or safety.

My child **HAS / HAS NOT** been actively immunised against tetanus.
(Date of injection if known / /)

My child **IS / IS NOT** as far as I am aware sensitive to PENICILLIN.

I understand that during the period of any activities away from the school base my child will be in your charge through the appointed member of staff and under your instructions.

Signed..... Parent / Carer

Print.....

Date.....

Annual Image Consent Form
School Year September 2024 - July 2025

Name of Child..... Class.....

Occasionally we may take photographs of the children while they are at school. We may use these images in our school prospectus or in other printed publications that we produce, as well as on our school website and our school blog site. We may also make video or webcam recordings for school to school conferences, monitoring or other educational use.

From time to time our school may be visited by the media who will take photographs or film footage for high profile events. Pupils may often appear in these images which may appear in local or national newspapers or on televised programmes.

To comply with the General Data Protection Regulation (GDPR) 2018 we need your permission before we can photograph or make any recordings of your child. Please answer the questions below, then sign and date the form and return this to the school office. If you are not happy for us to do this, that's no problem - we will accommodate your preferences.

Please circle your answer

- May we use your child's photograph in the school prospectus and other printed publications that we produce for promotional purposes? **YES / NO**
- May we use your child's image on the school website and Social Media? **YES / NO**
- May we use your child's image in internal displays? **YES / NO**
- Are you happy for your child to make video or webcam recordings for school-to-school conferences, monitoring or other educational use? **YES / NO**
- Are you happy for your child to appear in the media? **YES / NO**

If you change your mind at any time, you can let us know by emailing: mossfield.primaryschool@salford.gov.uk, calling the school office on 0161 921 2160, or just popping into the school office.

Please also note that websites can be viewed throughout the world and not just in the United Kingdom where the UK law applies.

In the case of school productions, Parents/Carers are permitted to take photographs of their own child in accordance with school protocols, which are strongly against the publication of any such photographs on the internet, including social networking sites.

If you have any other questions, please get in touch.

Signed.....

Print Name.....

Date.....